



Dear Applicant

Thank you for expressing interest in the role of **Cook and Catering Lead**. We hope the information pack provides you with all you need to consider your application.

We are looking for the right person to join our residential community and take responsibility for the catering function - someone:

- Who recognises the key role that food plays in building community
- Who wants to express their Christian faith in a holistic, authentic way,
- Who is welcoming, encouraging and with excellent people skills
- Who has the energy and drive to welcome people of all ages to our popular Christian retreat centre in rural Essex

The Othona Community at Bradwell-on-Sea provides programmes for retreat, activities, events and themed based family breaks. We also welcome groups from schools, churches, other faiths and charities to run their own programmes. Our accommodation consists of bedrooms and yurts for up to 60 guests, as well as capacity for people to camp. Our dining facilities can cater for up to 150 people. The average size of most groups is between 20 – 50 people.

Othona Bradwell is an open and inclusive Christian Community. We welcome people of all ages, abilities, backgrounds, and beliefs to our centre on the quiet coast of Essex. Through sharing a daily rhythm of work, worship, study and play, we seek to learn how to live together and learn from each other.

We are a place where people come together to share what they have in common and seek to find a sense of unity together. Therefore, we create a genuine sense of community by sharing and celebrating our common unity. In community we explore the relationship between faith and life and encourage one another in caring for the world and its people. It is a place of welcome and acceptance for whoever you are.

You will live on the coastal nature park of the Blackwater estuary, in self contained accommodation with all meals and household bills provided. The role offers a modest salary (circa £10,000) along with 10% employer's contributory pension, 28 days leave including bank holidays and statutory days.

We strongly recommend that you visit or stay at the centre before the selection process so that you get a feel for the spirit and vitality of the place and the scope of the role.

Application is by email to essexwarden@othona.org Please complete the short application form stating which role(s) you are applying for and send it with your current CV and a covering letter detailing why you have applied for the post and how you meet the selection criteria. References from your most recent employment or equivalent will be taken. You will require an enhanced DBS check with barring (children's list) before commencing employment. You must have the current right to work and remain in the UK.

Closing Date 14th February 2025

Selection process to be held at the Bradwell centre 1-2 March (this will involve an overnight stay on the Friday).

If you would like an informal conversation about the role or to arrange a visit please contact the centre manager (essexwarden@othona.org) or phone 01621 776564.